

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Old School Committee to be held on

Tuesday 28th September 2021, at 8.15pm

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
21/22-118	Election of Chairman To elect a Chair of the OS Committee for the remainder of the municipal year 2021/2022
21/22-119	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
21/22-120	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
21/22-121	Minutes of Council Committee meeting To confirm as a correct record the minutes of the remote Old School Committee meeting held on the 4th May 2021
21/22-122	Adjournment for Public participation (maximum of 5 minutes) Opportunity for members to hear questions or comments sent in by the public, or for public participation
21/22-123	Updates on actions agreed at last and previous meetings a) External signage – Update Cllr Davis b) Installation of letterbox in front door, with lockable cage behind – Consider prices obtained, and approve preferred option c) Repairs to flooring in Dr John Reid Room / repositioning of radiator – Consider quotes received, and approve appointed contractor d) Marketing, publicity and generating new business – i. Tri-fold leaflet – Review final design prepared by Cllr Davis ii. Business cards – Review draft design prepared by Cllr Davis iii. Consider need for any further marketing
21/22-124	Coronavirus related matters / current bookings a) Review current regular User Groups usage b) Review current number of one-off bookings c) Consider opening times for Library sessions d) Any Coronavirus related matters
21/22-125	Risk assessments a) Old School General Risk Assessment - Annual review
21/22-126	Old School General Matters a) Strakers audit valuation – Receive and approve report b) War memorial stone plaques – Discuss where and how they will be mounted c) Projector – Consider service requirements d) Consider any maintenance matters that need to be dealt with e) Other Old School business - Opportunity for individual Councillors / Non-Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information

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21/22-127	Date of next Meeting Consider
21/22-128	Closure of meeting